

**Minutes of the Regular Meeting
of the South Indian River Water Control District
Held on January 19, 2023**

The regular meeting of the South Indian River Water Control District was held on January 19, 2023, at 6:00 p.m. at the District Work Center, 15600 Jupiter Farms Road, Jupiter, Florida, and via Zoom video conferencing. Present in person were Supervisors Michael Howard, Tom Powell, John Meyer, John Jones, and Susan Kennedy. Also present in person were Mike Dillon, manager of operations; Karen Brandon, engineer; William Capko, attorney; Seth Behn, attorney; Donna DeNinno, public information; and Jane Woodard, secretary. Four landowners were present. Mr. Charles Haas, treasurer, was present via Zoom conferencing.

Mr. Howard called the meeting to order and the Pledge of Allegiance to the flag was given.

Mr. Meyer made a motion to approve the consent agenda. Mr. Jones seconded the motion and it carried unanimously.

Ms. DeNinno presented the public information report. The District's video has had 349 views to date. The revised Policies and Procedures Manual has been reviewed by the committee and sent to engineering and legal for final review.

Ms. DeNinno discussed the details for Family Day. The entertainment has been secured. Quotes for the barbeque are being obtained. Giveaways for the event are being finalized. The newsletter is also being finalized and will contain an ad for Family Day. The event will also be publicized in local publications and social media. Invitations will be sent to various agencies. Proposed logo designs were presented and one was selected to be included on everything the District does this year, including placement on shirts and hats.

Mr. Haas was present via Zoom conferencing and presented the treasurer's report. There were no questions.

Mr. Dillon presented the manager of operations' report. Schoen Landscaping has agreed to renew their contract for the Berman Park at the same price. He noted they have not increased their fees since their first contract with the District. Mr. Dillon recommended renewing the contract for another year. **Mr. Powell made a motion to renew the landscaping contract for Berman Park. Mr. Jones seconded the motion and it carried unanimously.**

Mr. Dillon reported that work in Section 7 was completed by Johnson-Davis today. All 12 risers are in and the banks have been secured with sod. Mr. Dillon noted this project was completed ahead of schedule. Ms. Brandon has photos of the work which she will forward to Ms. Kennedy.

Ms. Brandon presented the engineer's report. She requested approval of the first Pay Application to Johnson-Davis for the Section 7 project in the amount of \$131,224.50. This is for work through the end of December and represents 40% of the total. **Ms. Kennedy made a motion to approve this first payment to Johnson-Davis. Mr. Meyer seconded the motion and it carried unanimously.** Ms. Brandon presented photos of the project to the Board.

Ms. Brandon reported that a site inspection of Canal C has been requested. The grant application is still pending.

Regarding the District's water quality sampling, Ms. Brandon noted there will be one location in Palm Beach Country Estates and one in Jupiter Farms. She needs to clarify the algae results from the samples, as well as the E. coli, which will be ready in a few weeks. It was determined that the copper levels resulted from the use of copper pipes.

Mr. Behn presented the attorney's report. He reported on the road paving petitions for 160th, 171st and 71st. He noted that the petition for 160th had one landowner paying for the entire project. That landowner declined proceeding with the paving after receiving the cost estimate.

Mr. Behn reported the procurement policy has been finalized and noted that the levels of purchasing can be adjusted as necessary. It is now ready for Board approval. **Mr. Meyer made a motion to approve the procurement policy as presented. Mr. Jones seconded the motion and it carried unanimously.**

Mr. Behn reported on South Florida Water Management District's rule-making workshop held on January 10th, which addressed maintenance concerns and protection of the canals from aquatic vegetation and debris that could lead to a blockage of the system. The initial rule would require special districts to adopt a "best management policy". District reports would be reviewed on an annual basis. Mr. Powell noted that South Indian River Water Control District has its own rules for protecting the waterways without a directive from South Florida Water Management District. Ms. Brandon commented that the concern is for vegetation and debris that gets discharged from others into our waterways.

The Board discussed the paving petition fees. Mr. Meyer noted that every January the Board needs to discuss whether or not to change the fees. It was his opinion that the current petition fee is too low. It covers the petition fees, but when the petition goes to referendum, staff costs are not included. Currently the fee is \$300 if the project is under one-half mile, and \$600 if it is over that. The Board requested that Ms. Brandon review the actual staff fees and report to the Board at the next meeting. Ms. Kennedy noted that if a referendum does not pass, the District should still collect its costs. She felt a referendum fee should be paid regardless of passage of the referendum. The Board agreed it needs more information from Ms. Brandon, as well as information from Ms. Rigsby regarding mailing costs. **The Board agreed to discuss the paving petition fees again at the next meeting.**

Mr. Dillon discussed the Open Graded Emulsified Mix roads that are reviewed every year for any required repairs. Normally he obtains two bids, one from North Florida Emulsions and one from a second company. Asphalt Paving Systems from Zephyrhills appears to be the only other company in Florida doing this work, but they will not submit a bid because they are too busy. This year, 32 areas in the District need to be touched up, at an estimated cost of \$66,958. He requested Board direction regarding the procurement policy in this situation. Mr. Behn stated that getting a quote from a sole source is sufficient, but the action still requires Board approval. **Mr. Powell made a motion to accept the bid from North Florida Emulsions. Ms. Kennedy seconded the motion and it carried unanimously.**

Ms. Kennedy stated that \$10,000 had been allocated for this year's 100th Anniversary/Family Day. She confirmed with Ms. DeNinno that they are close to using that amount and requested allocating an additional \$5,000 for the event. Mr. Haas confirmed he can allocate an additional \$10,000. **Ms. Kennedy made a motion to allocate an additional \$10,000 for the 100th Anniversary/Family Day. Mr. Powell seconded the motion and it carried unanimously.** Ms. DeNinno stated she will try to get landowners to RSVP as she expects an increase in attendance this year.

There was no further business to come before the Board at this time and the meeting was adjourned.

ADJOURNED.